



## Local Plan of Action (Formerly the Yearbook Award)

Texas Association for School Nutrition  
5910 Courtyard Drive # 230  
Austin, Texas 78731  
(512) 371-0087 / (800) 444-5189  
Fax: (512) 371-0125

School districts that wish to receive recognition for completing this year's Plan of Action must follow the following guidelines:

- Identify the Strategies/Initiatives that were completed by you and your members.
- Submit the Local Plan of Action form with completed Strategies/Initiatives as a **Power Point presentation on a USB flash drive** to TASN Headquarters by no later than February 15, 2025.
- Please do not submit more than two documents or pictures per strategy.

Gold Award must complete total of 12 strategies = Must complete 3 per goal  
Silver Award must complete total of 8 strategies = Must complete 2 per goal  
Bronze Award must complete total of 4 strategies = Must complete 1 per goal

Chapter Name: \_\_\_\_\_

Chapter President: \_\_\_\_\_

School District

Address: \_\_\_\_\_  
Street/Box City Zip

Name of representative receiving award: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street/Box City Zip

Phone: \_\_\_\_\_

Chapter Membership Size: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Person or Committee responsible: \_\_\_\_\_

**Entry award form must be first page when scanning local plan of action onto flash drive. All materials received will be displayed at the Annual Conference.**

**In order to be recognized at the TASN Conference, this form must be submitted to the TASN headquarters office by February 15, 2025.**



# Local Plan of Action Award Guidelines

The **Local Chapter Plan of Action** describes possible activities which chapters and members can perform to assist in reaching these goals. These are only suggestions to help get everyone started. We have many creative individuals and we certainly welcome any additional activities which relate to the TASN Strategic Plan and the TASN Local Plan of Action. Just add those in the blank lines under the related Strategic Action with the documentation. This document was created from the 2019-2020 Plan of Action, and remains unchanged until further revisions.

Complete a total number of strategic initiative's with at least one under each Goal for the following levels of recognition:

Gold Award.....12 = Must complete 3 strategies/ Initiatives per goal (there are 4 goals)

Silver Award.....8 = Must complete 2 strategies/ Initiatives per goal (there are 4 goals)

Bronze Award ...4 = Must complete 1 strategy/ Initiative per goal (there are 4 goals)

## STEPS TO COMPLETE THE PLAN:

- Identify the Strategies/Initiatives that were completed by you and your members.
- Submit the completed Local Plan of Action as a **Power Point presentation on a USB flash drive** to TASN headquarters by no later than February 15<sup>th</sup> (postmarked by February 15<sup>th</sup>).
- Please do not submit more than two documents or pictures per strategy.

Send the completed document to:

TASN-Chapter POA  
5910 Courtyard Drive # 230  
Austin, Texas 78731

Please contact TASN HQ's at 512-371-0087, should you have any questions. We want every one of you to be honored at the TASN Annual Conference.

## Local Chapter Plan of Action Quick Reference Guide

### Goal #1: Membership – Grow and retain membership and Chapters

#### Local Chapter:

- Invite Area Representative or TASN Board member to a monthly meeting to promote the value of Membership.
- Volunteer to serve on a TASN sub-committee and/or committee
- Hold a Membership drive and submit the documentation & applications to TASN once a year.  
Volunteer at the TASN Conference.

### Goal #2: Education – Improve professional development

#### Local Chapter:

- Host a qualified (pre-approved) Certification course
- Prepare a presentation to promote TASN Classes and the Certification program at a monthly meeting
- Promote scholarships and Awards at the monthly meeting
- Teach a class at Annual Conference

Participate on a sub-committee of TASN

### Goal #3: Infrastructure - Creating, maintaining, and strengthening revenue sources.

#### Local Chapter:

- Present article in the TASNews of the Chapter financials.
- Hold a fundraising event, describe, and report the net profit in an article.
- Present Chapter financials at each meeting.

Present an article on successful fundraising events in your chapter

### Goal #4: Advocacy - Increase state and national advocacy efforts

#### Local Chapter:

- Promote that school meals are healthy and/or provide nutrition information by participating in a health fair or speaking to a local group (PTO, PTA, CHAC, etc.) OR provide documentation of nutrition education at a chapter meeting.
- Promote School Nutrition using Social Media tools: Facebook, Twitter, and / or district Website.
- Promote TASN Membership.
- Write your local legislator
- Invite your local legislator to a chapter meeting & to your district.